

Change in Address/ Contact Details Update Form

Policy Number: _____

Date: | D | D | M | M | Y | Y | Y | Y |

Name of the Policy holder: _____

Change in Address/ Contact Details

Address

Phone No.

E-mail ID

New Address: _____

Landmark: _____

City: _____ State: _____ Pincode: _____

E-mail: _____

Mobile: _____ Telephone: _____

Signature of Policy holder: _____

Date: | D | D | M | M | Y | Y | Y | Y |

Place: _____

Note: It is mandatory to provide a copy of self-attested supporting address proof for new address.

List of Address Proof

- Electricity bill, Telephone bill including Mobile, Landline, Wireless, etc. type of connections (not more than 6 months old)
- Ration card
- Driving license
- Bank account statement (including statements relating to Current A/c, Savings A/c, Term deposits, Credit cards and Demat accounts/ Bank pass book (Showing any transaction within last six months))
- Consumer gas connection card/ book (with transactions within the last 3 months)
- Gas bill / Gas connection letter (less than 3 months old)
- Letter from any recognized public authority or public servant
- Credit card statement
- Valid lease agreement along with rent receipt, which is not more than 3 months old
- Employer's certificate for residence proof. (Certificates of employers who have in place systematic procedures for recruitment along with maintenance of mandatory records of its employees)
- Written confirmation from the banks where the prospect is a customer
- Water Tax Bill mentioning flat number or owner's name (less than 3 months old)

Disclaimer

"In the event of any disagreement in interpreting the contents of the format, the format that was printed in Hindi / English version (as the case may be) prevails as per IRDAI Circular No: IRDAI/ Life/ Life Council/ 2013/ 73 dated 29th April 2014"

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